

Jie MIN

闵婕

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Facility Address

April 13, 2014

Dear Sir/ Madam:

I am writing with a strong interest in applying a part-time Chinese teaching position in (Facility Name).

Currently I am enrolled in Teaching Chinese to Speakers of Other Languages Certificate Program in Teachers College of Columbia University in New York. I will graduate and return to Beijing after this May. I am looking for a school to which, by applying my teaching experience and knowledge, I could commit and dedicate myself.

I have a more than 7 years of Chinese teaching experience, fours years of teaching in Chinese colleges and organizations at both adult and non-adult level, more than three years of teaching in United States at K-12 level.

Certification/Qualification:

- Will obtain my TCSOL certificate by the end of May, issued by Teachers College at Columbia University.
- Holding a standard Chinese teaching permit license, certified by Arkansas Department of Education in Untied States.
- M. A. in linguistics and Applied Linguistics from Beijing Language and Culture University.
- B. A. in Chinese Language and Literature from Beijing Language and Culture University.

I am a passionate, creative and professional teacher. I love teaching and I care about my students. Several years of nonstop practice and reflection, including teaching in a public city high school for three years in the United States, many challenges, eventually, I grew with my students. I believe that every child deserves a better education, with a respect of dignity and individuality. This is a responsibility to me as a teacher and an individual in the society as well.

Thank you in advance for your time and look forward to be reached by the school.

Sincerely,
Jie MIN